

**Board of Youth Services  
Meeting Minutes  
January 12, 2017, 7:00 pm  
Whittemore Robbins House**

**In attendance:** Colleen Leger, Linda Suzuki, Kim Cayer, Carlene Newell, Hannah Simon, Justine Bloch, Roblyn Brigham, Kristen Barnicle, Mary DeCoursey, Joan Axelrod, Lisa Pedulla

**DIRECTORS REPORTS:**

- Continues to be a wait list for clients (in the teens).
- Pursuing hiring new clinicians.
- Heather Hernandez has increased her hours from 30 to 35/week.
- Town is considering hiring 1 or 2 new part time, salaried clinical positions. These clinicians would have supervisory responsibilities in addition to a clinical caseload.
- Kim is working well in the new administrative assistant position.
- DMH funding was approved for \$150,000.00. BYS needs to continue to advocate with local elected officials to ensure continued state funding in the future.
- Contract for electronic medical records with eHana will begin in the next few weeks. It will take 4-5 months for full implementation. Joan and Kristin both know IT people who could help Collen if she needs extra consultation.

**FUNDRAISING:**

- Cause + Event -  
Race is May 21st, 2017.  
Raised 12K at last year's race.  
Most important thing is to register our AYCC team. Questions about enlarging the team to include the "friends", staff, and former Board members. Wondering about utilizing email list from Gala and FB blast for team inclusion.

**BOARD OPENINGS AND POSITIONS:**

- Hannah has agreed to become the volunteer coordinator, a role that will need to be further clarified.
- Several applicants for 1 new opening
- When looking to fill future openings on the Board, we will need to assess skill sets and where there might be voids.

**PARENT FORUMS:**

Screenagers documentary on Wednesday, February 1<sup>st</sup> at the Regent Theater

Table for next meeting on 2/8, new materials for agency and signage.